



EMBASSY OF THE UNITED STATES OF AMERICA
Position Vacancy Announcement
ANNOUNCEMENT NO: VA-11-32

<u>OPEN TO</u>	All interested and qualified candidates Current mission employees serving a probationary period are not eligible to apply.
<u>POSITION</u>	Public Health Specialist (Prevention) Juba, South Sudan
<u>OPENING DATE</u>	Wednesday, September 28, 2011
<u>CLOSING DATE</u>	Wednesday October 12, 2011
<u>WORK HOURS</u>	Full-time; 40 hour workweek
<u>GRADE& Salary</u>	FSN-12

ALL APPLICANTS MUST HAVE VALID PERMISSION TO WORK IN THE REPUBLIC OF SOUTH SUDAN

The U.S. Embassy in Khartoum, Sudan is seeking a qualified individual for the senior position of Public Health Specialist (Prevention) for the Centers for Disease Control and Prevention (CDC) in Juba, South Sudan.

BASIC FUNCTION OF POSITION

The incumbent of this position is the key public health advisor on HIV/AIDS prevention to the CDC Country Director and represents the Country Director with the Ministry of Health and other partners and serves as the Acting Country Director on technical issues in the absence of the Director. Job holder shares oversight responsibilities for the development and implementation of public health-related prevention technical program activities for PEPFAR. Position is responsible for the design, implementation, coordination, and evaluation of a broad range of agency-funded HIV prevention program activities and studies required to implement the President's Emergency Plan for AIDS Relief (PEPFAR) in Sudan. Job holder is the U.S. Government HIV/AIDS prevention program public health advisor to the host country ministries (including the Ministries of Health and Education), partner organizations, including those funded by the host government or the Global Fund and nongovernmental organizations (NGOs) in the implementation of Prevention program activities and studies. The incumbent represents CDC/Sudan and also PEPFAR/Sudan (i.e. other US Government agencies) on HIV prevention issues at technical, policy and strategic planning meetings, including meetings with collaborators and donor agencies. Incumbent works closely with the supervisor to ensure that all CDC and PEPFAR activities contribute to measurable results that are in accordance with agency regulations, PEPFAR strategic objectives, international ethical guidelines and standards for public health care. Job holder serves as the activity manager providing oversight for HIV Prevention grants, contracts and cooperative agreements and coordinates funding, reporting, and administration with the Deputy Director for Operations and the CDC extramural team to assure projects are conducted and USG funds are appropriately utilized.

QUALIFICATIONS (REQUIRED)

Applicants must meet ALL of the following criteria to be considered for employment

- **Education:**
Masters Degree or host country equivalent in public health, nursing, medicine, health policy, public administration, social sciences.
- **Work Experience:**

Eight years of mid-to-senior level public health experience in developing, implementing and evaluating HIV/AIDS Prevention or other public health programs that involve coordination with an international agency or implementing partner. Experience includes one year at the managerial level.

- **Language Proficiency (Applicants Will be tested as applicable):**

English Level IV(Fluent)

- **Skills:**

- Comprehensive knowledge and experience in HIV/AIDS prevention. Thorough public health knowledge of current HIV/AIDS issues.
- Detailed knowledge of the host government health care system and structures including familiarity with MOH policies, program priorities and regulations.
- Detailed working knowledge of USG HIV/AIDS public health programs, strategies, methods, processes and techniques used to plan, develop, implement and evaluate results of treatment programs.
- Excellent oral and written communications skills to develop and maintain effective working relationships with national and international health partners are required.
- Good working knowledge of team management techniques to plan, organize and direct multi-disciplinary project teams and activities and overall administrative requirements, budgeting and fiscal management in support of contracts, cooperative agreements and contracts.
- The ability to lead results-driven project teams and workgroups.
- Intermediate user level of word processing, spreadsheets and databases is required. Numerical skills for data analysis.

SELECTION CRITERIA

- Applicants must be eligible for employment under local labor law, i.e. if not a citizen of South Sudan, must have a valid South Sudan work permit if applicable.
- Management will consider nepotism, conflict of interest, budget, and visa status in determining candidacy.
- Selected candidates must pass a pre-employment medical and security clearance prior to an offer of employment.
- When fully qualified, U.S. Citizens and U.S. Veterans are given preference.

TO APPLY

All applicants must submit the following:

1. DS-174, Application for Employment available at the U.S. Embassy website http://sudan.usembassy.gov/job_opportunities.html, "Job Opportunities".
 - **ONLY Application Form DS-174 will be accepted.**
 - **DO NOT attach any additional documents.**
 - **Applications submitted on any other form, or with attachments, will NOT be considered.**
2. Completed applications must be received on or before 04:30 PM on the closing date.
 - Applications received after the closing date will not be considered.
3. Applications may be submitted as follows:
 - E-mail: KhartoumHRApplications@state.gov. Submission of applications via e-mail must include the "Vacancy Number" and "Position Title" on the subject line).

- By Hand: Application may be delivered to U.S Embassy, Kilo 10 Suba, Khartoum - Sudan. Application box outside Consular Entrance or by hand to the US Consulate, Juba addressed c/o Michael Leju (or the person of HR's choice).
4. Candidates who claim US Veterans preference must provide a copy of their Form DD-214 with their application.